NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	**Senior Staff Engineer (Various Positions)**
Salary:	**$90,000 - $105,000**
Bureau/Division:	**Bureau of Engineering**
Period:	**June 12, 2014 – Until Filled**

JOB DESCRIPTION

The Bureau of Engineering provides engineering assistance and serves as the Comptroller's technical consultant on engineering matters. The Bureau analyzes public works contract claims, contract disputes in accordance with Section 93i of the New York City Charter and the alternative dispute resolution procedures mandated under Section 4-09 of the PPB rules. The Bureau is seeking several engineers for Senior Staff Engineer position.

Under the direction of a Division Chief, with latitude for independent judgment and initiative, responsibilities include, but are not limited to, the following:

- Investigates and analyze complex construction claims and contract disputes;
- Undertakes research, inquiries, inspections, cost estimating, contract interpretation and delay/impact studies;
- Prepares comprehensive reports which addresses entitlement and damage, and provides settlement recommendations;
- Researches and evaluates contract and engineering matters of a complex or highly technical nature;
- Interacts with senior level personnel of the City as well as private construction, consultant and legal firms;
- Performs other related work and assignments as may be required.

MINIMUM QUALIFICATION REQUIREMENTS

- A valid New York Sate Professional Engineer's License and six (6) or more years of full-time experience in civil, electrical, mechanical, or chemical engineering. A master's degree from an accredited college in the above areas will be accepted as equivalent to one year of the full-time experience in engineering.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- Experience in administering NYC construction contracts and cost estimating highly desirable.
- Must display competence to participate in claim settlement negotiations.
- Excellent analytical, interpersonal, communication and organizational skills (including Microsoft Office Suite proficiency).

TO APPLY, GO TO:

Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply.

We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE:	POST UNTIL:	JVN:
June 12, 2014	Until Filled	015-14-027

The NYC Comptroller's Office is an Equal Opportunity Employer