

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	Supervising Attorney – Labor law
Salary:	\$90,000 - \$110,000
Bureau/Division:	Labor Law
Period:	May 29, 2014 – June 13, 2014

JOB DESCRIPTION

The Comptroller's Bureau of Labor Law sets and enforces prevailing wage and benefit rates for "workers, laborers and mechanics" employed on New York City public works projects and building service employees on City contracts pursuant to Articles Eight and Nine of the New York State Labor Law. The Bureau also enforces living wage and benefit rates for workers employed on certain City contracts pursuant to Title Six of the New York City Administrative Code.

Under the direction of the Bureau Chief, responsibilities include, but are not limited to, the following:

- Supervises a staff of attorneys responsible for prosecuting alleged violations of prevailing/living wage laws, negotiates settlements and represents the Comptroller at enforcement and classification hearings in administrative court at the New York City Office of Administrative Trials and Hearings ("OATH");
- Handles a caseload of alleged prevailing wage/living wage enforcement actions;
- Provides legal assistance to a team of internal labor law investigators and classifications staff;
- Assists the agency and where appropriate the New York City Law Department in labor law-related litigation brought by or against the Comptroller's Office, including Article 78 actions as well as proceedings in the New York Appellate Division relating to wage and supplemental benefit determinations;
- Advises the Bureau of Labor Law on prevailing/living wage coverage, enforcement, legislation and litigation issues, including researching and writing legal memoranda; and
- Performs other related work or special projects as directed.

QUALIFICATION REQUIREMENTS

- Admission to the New York State Bar; and four (4) or more years of recent full-time responsible, relevant, satisfactory legal experience subsequent to admission to any bar, eighteen (18) months of which must have been in the supervision of other attorneys, in an administrative capacity, or performing highly complex and significant legal work.

Note: Incumbents must remain Members of the New York State Bar in good standing for the duration of this employment.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- Experience in wage and hour law, good interpersonal, communication, and organizational skills (includes Microsoft Office Suite proficiency).

TO APPLY, GO TO:

Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply.

We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: May 29, 2014	POST UNTIL: June 13, 2014	JVN: #015-14-021
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The NYC Comptroller's Office is an Equal Opportunity Employer