

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	Agency Attorney – Labor Law
Salary:	\$69,000 - \$79,000
Bureau/Division:	Labor Law
Period:	October 29, 2014 – Until Filled

JOB DESCRIPTION

The Comptroller's Bureau of Labor Law enforces New York State Labor Law §220 and 230 and New York City Administrative Code §6-109. These laws require private sector contractors engaged in public work projects in the City of New York to pay no less than the prevailing wage to their employees for work covered by the statutes, as determined by this bureau.

The Attorney will represent the Bureau of Labor Law in administrative proceedings to enforce prevailing wage and living wage laws with respect to New York City public works and building service contracts, responsibilities include, but are not limited to, the following:

- Negotiates settlements and drafts stipulations of settlement;
- Assists with preparation of cases for administrative trials;
- Represents the Comptroller in administrative trials at the Office of Administrative Trials and Hearings (OATH);
- Performs legal research concerning enforcement of New York State Labor Law §§ 220 and 230 and New York City Administrative Code § 6-109;
- Drafts legal memoranda and post-hearing memoranda concerning enforcement of New York State Labor Law §§ 220 and 230 and New York City Administrative Code § 6-109;
- Performs other related work or special projects as directed.

QUALIFICATION REQUIREMENTS

- Admission to the New York State Bar; **and**
- One year of satisfactory United States legal experience subsequent to admission to any state bar; **or**
- Six months of satisfactory service in the title of Agency Attorney Interne.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- Excellent interpersonal, communication, and organizational skills (includes Microsoft Office Suite proficiency).

TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: October 29, 2014	POST UNTIL: Until Filled	JVN: <u>#015/015/014</u>
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The NYC Comptroller's Office is an Equal Opportunity Employer