NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	**Manager, Information Technology Audits**
Salary:	**$80,000 - $100,000**
Bureau/Division:	**Audit**
Period:	**November 28, 2014 - Until Filled**

JOB DESCRIPTION

The New York City Comptroller's Office seeks a creative information technology auditing professional for the position of Manager, Information Technology Audits to plan, implement, and oversee a wide variety of technology audits of New York City government IT projects and contracts (systems implementation, infrastructure design & deployment, security administration, etc.) to assess their financial and operational health and make recommendations for improvements as needed. The Comptroller's Office Audit Bureau is responsible for conducting audits in accordance with Generally Accepted Government Auditing Standards and other analyses of City-funded operations in accordance with the New York City Charter.

Under the direction of the Assistant Director, the responsibilities of the Manager, Information Technology Audit include, but are not limited to the following:

- Develop a strategic planning and assessment process for the identification and prioritization of potential IT and telecommunication audits;

- Evaluate the need for audits and audit plans among City government IT contracts and projects, and direct the development of audit programs and surveys;

- Oversee audits and investigations of complex information technology, telecommunications and other technical services contracts, their procurement, management, oversight and performance;

- Direct staff, set goals and schedules for completion of audit assignments; guide staff through procedures for conducting audits of complex technical projects;

- Develop audit procedures necessary to meet audit objectives and compliance with Generally Accepted Government Auditing Standards;

- Make field visits to review work papers, examine systems, review findings and provide general assistance to the auditors;

- Write and edit audit reports based on audit findings.

MINIMUM QUALIFICATION REQUIREMENTS

- A BA/BS degree from an accredited college in information technology, computer science, management information systems or a closely related area, and five (5) or more years of progressively responsible professional experience in the field of information technology auditing in a large or a complex organization; at least one (1) year of the which must have been in a supervisory capacity managing IT audits; **or,**

- Master's degree in a similar or closely related field mentioned above and four (4) or more years of satisfactory experience as described above.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- Knowledge of System Development Life Cycle (SDLC), Information Technology Infrastructure Library (ITIL), Change Management, Project Governance, Work Plan development, and project staffing models is expected.

- Experience/exposure to GAGAS is highly preferred.

- One or more professional designations such as ISACA certification as a Certified Information Systems Auditor (CISA); or, Project Management Professional (PMP) certification or a closely related designation is desirable.

- Excellent interpersonal, communication, writing and organizational skills.

TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

<u>Note</u>: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: **November 28, 2014**	POST UNTIL: **Until Filled**	JVN: **015/015/024**

The NYC Comptroller's Office is an Equal Opportunity Employer