

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	SharePoint Developer
Salary:	\$70,000 - 85,000
Bureau/Division:	Bureau of Information Systems (BIS)
Period:	March 9, 2015 - Until Filled

JOB DESCRIPTION

The Bureau of Information Systems provides a full range of technology support services for key business functions and charter mandated responsibilities of the Comptroller's Office. These services include: technology strategic planning, web site development, graphic design, disaster recovery, systems development, network administration, audio/visual services, business process re-engineering, change management, program management, security administration, help desk, computer operations, telecommunications, and document management.

Under the direction of the Director of Application Development, the responsibilities for the position of SharePoint Developer include, but are not limited to, the following:

- Building and maintaining SharePoint, including sites, site collections, master pages, templates, web parts, content types, policies, lists, libraries, workflows, forms security groups, etc.;
- Effectively utilizing SharePoint Designer, Visual Studio, and InfoPath Forms Services to develop custom SharePoint applications and workflows;
- Integrating 3rd party tools into an existing SharePoint instance;
- Maintaining existing BIS applications by identifying and resolving issues in a timely manner;
- Utilizing non-SharePoint technologies including .NET: C#.NET, ASP.NET, ADO.NET, jQuery, JavaScript, HTML5, and CSS3 to develop Software, and custom websites/applications.
- Modifying and updating existing applications as program needs change over time;
- Documenting detailed application specifications, translating technical requirements into programmed application modules and developing/enhancing software application modules;
- Managing multiple priorities simultaneously, working towards successful and on-time completion of all projects;
- Performing other related duties and assignments as required.

QUALIFICATION REQUIREMENTS

A baccalaureate degree from an accredited college in computer science, information systems or a closely related field and four (4) years satisfactory computer software experience in computer systems development and analysis, applications programming, database administration, systems programming or a closely related area.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- At least 2 years of experience in designing, configuring, developing and implementing SharePoint websites, webparts, workflows and applications.
 - 2+ years of experience as Microsoft SharePoint Administrator; leading SharePoint projects including development and server upgrades/migration.
 - Clearly demonstrated experience and knowledge of developing SharePoint web applications using InfoPath and Microsoft development tools such as Visual Studio and SharePoint designer.
 - Knowledge of all aspects of system development life cycle (SDLC); experience in writing T-SQL queries, views, stored procedures, and functions in MS SQL and creating reports via SQL Server Reporting Services (SSRS);
 - Excellent communication skills; ability to work independently in a fast-paced environment.
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TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: March 9, 2015	POST UNTIL: Until Filled	JVN: 015/015/046
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The NYC Comptroller's Office is an Equal Opportunity Employer