

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

| | |
|-------------------------|---|
| Title: | Deputy Chief Information Officer (Operations and Network Services) |
| Salary: | \$ 135,000 - \$ 155,000 |
| Bureau/Division: | Bureau Information Systems & Technology |
| Period: | January 19, 2016 – Until Filled |

JOB DESCRIPTION

The Bureau of Information Systems & Technology (BIST) provides customer support and technology leadership for the Office of the Comptroller. BIST provides a full range of support for key business functions and charter-mandated responsibilities of the Comptroller's Office, including: technology strategic planning, web site development and administration, disaster recovery and business continuity services, systems development, communications and network administration, business process re-engineering, change and program management, security administration, help desk, training, applications architecture, computer operations, telecommunications, document management, geographic information systems, webcasting and video services, graphics design, and social media support.

Under the direction of the Assistant Comptroller and Chief Information Officer, and afforded very wide latitude for independent judgment and decision making, the Deputy CIO's responsibilities include, but are not limited to the following:

- Manages various levels of professional information technology (IT) staff directly responsible for IT Operations and Network Services, Security Administration, and Helpdesk in the fulfillment of IT service delivery commitments;
- Provides in-depth technical expertise in the development of the office's Information Technology Strategic Plan;
- Directs the evaluation and implementation of new and emerging technologies associated with Software -as-a-Service (SaaS), Infrastructure -as-a-Service (IaaS), network operations, cybersecurity, and mobile computing, to identify those that could support innovative solutions for the specific business functions of the office;
- Assists in the development and enhancement of key technology policies in such areas as security, disaster recovery, network and operations management, vendor management, help desk, document management, and geographic information systems;
- Manages and directs collaborative BIST/vendor teams to plan, engineer, deploy and maintain infrastructure for:
 - » Mobile device management (MDM) solution to support the Office's mobile computing and security requirements;
 - » Operating systems for the Office's Microsoft, Sun, Oracle, and Wintel computing platforms;

- » All switches, routers, firewalls, servers, and telecommunication lines which support the office's computing requirements, as well as back-up and restore capabilities;
 - » Security procedures and software such as firewall policies and anti-virus protection with a significant focus on cybersecurity prevention and detection;
 - » Office's network environment and group security policies including Microsoft security patches, anti-virus, web, and email filtering programs; and
- Performs other related assignments and special projects as may be required.

MINIMUM QUALIFICATION REQUIREMENTS

BA/BS degree from an accredited college in computer science, business, engineering, or a closely related field, and six (6) or more years of progressively responsible professional experience managing information technology associated with systems programming, computer operations, or network operations, of which at least two (2) years of this experience must be in a leadership position with significant technology responsibilities for a complex government or private entity.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- Demonstrated knowledge of computing platforms (Microsoft Windows 8.1, VMware, Citrix/Xen, Juniper, Linux, Outlook Web Access); Hardware (Dell/Compellent, CISCO, Brocade, EMC/VNX); Databases (Oracle, SQL, Greenplum) ; and Systems Management Software (Veritas, Symantec, Websense, Remedy, Mimesweeper, Sophos, Meraki, In Tune, SCCM, SourceFire, Networker);
- Demonstrated experience working with technical and non-technical staff; ability to work effectively and interface with all levels of the organization, senior executives from other City agencies, and vendors;
- Ability to manage multiple deadline driven projects simultaneously; excellent collaboration and team building skills, strong written and verbal communication skills must be demonstrated.

TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

| | | |
|--|------------------------------------|----------------------------|
| POSTING DATE: January 19, 2016 | POST UNTIL: Until Filled | JVN: 015/016/043 |
|--|------------------------------------|----------------------------|

The NYC Comptroller's Office is an Equal Opportunity Employer