

JOB VACANCY NOTICE

Title:	Manager - Information Technology Audits
Salary:	\$105,000 - \$130,000
Bureau/Division:	Bureau of Audit / IT Audits
Period:	March 28, 2017 – Until Filled

JOB DESCRIPTION

The New York City Comptroller's Office seeks a creative information technology auditing or project management professional for the position of Manager, Information Technology Audits to plan, implement and oversee a wide variety of technology audits of New York City government IT projects and contracts (system implementation, infrastructure design and deployment, and security administration). These audits assess their operational soundness and make recommendations for improvements as needed. The Comptroller's Audit Bureau is responsible for conducting audits in accordance with Generally Accepted Government Auditing Standards (GAGAS) and other analyses of City-funded operations in accordance with the New York City Charter.

Under the direction of the Director of Audits and Special Reports, the responsibilities of the Manager, Information Technology Audits include, but are not limited to, the following tasks:

- Utilizes professional expertise to evaluate the need for audits and creates audit plans for City government IT contracts and projects, and direct the development of associated audit programs and surveys for the City's current and ever changing IT landscape;
- Develops a strategic planning and assessment process for the identification and prioritization of potential IT and telecommunications audits of the City's latest cutting edge technology solutions;
- Applies latest IT Project Management best practices and methodologies to document the successes, failures and potential weaknesses/risks of Citywide IT initiatives; evaluates Citywide IT initiatives to assess their compliance with industry and Citywide standards;
- Implements an IT Security Audit program and conducts security audits in order to determine agencies' security posture;
- Oversees audits and investigations of complex information technology, telecommunications and other technical services contracts, their procurement, management, oversight and performance; directs staff, set goals and schedules for completion of audit assignments; guides staff through procedures for conducting audits of complex technical projects;
- Assists in the development of audit procedures necessary to meet audit objectives and compliance with GAGAS; makes field visits to conduct entrance and exit conferences, review work papers, examine systems, interview agency personnel, review findings and provide general assistance to the auditors;
- Writes and edits audit reports based on audit findings;
- Assesses staff IT training needs, and devises annual IT training plans based on technology relevant to audit plans; and
- Performs other related assignments as may be required.

MINIMUM QUALIFICATION REQUIREMENTS

- A BA/BS degree from an accredited college in information technology/systems (IT), computer science, or a closely related field, and six (6) or more years of progressively responsible experience in the field of IT and/or IT audits, with practical and applied knowledge of system development life cycle (SDLC), third party onshore & offshore application development, mobile application development, cyber security, SaaS solutions, cloud based solutions, vendor management, infrastructure refresh, project governance and project staffing models in a large or a complex organization in an administrative, managerial or supervisory capacity; **or**,
 - Master's degree in a similar or closely related field mentioned above and four (4) or more years of progressively responsible professional experience as described above.
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PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- One or more professional designations such as ISACA certification as a Certified Information Systems Auditor (CISA), Certified Information Security Manager (CISM), Certified Information Systems Security Professional (CISSP), Project Management Professional (PMP) certification, or a closely related designation is desirable;
 - Demonstrated expert knowledge of current issues and developments in the IT industry and efforts to regularly keep abreast of field expected;
 - Experience/exposure to GAGAS is ideal; and
 - Excellent interpersonal, communication, writing, management and organizational skills expected.
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TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: March 28, 2017	POST UNTIL: Until Filled	JVN: 015/017/033R
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The NYC Comptroller's Office is an Equal Opportunity Employer