

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	Senior Staff Engineer (Electrical Division)
Salary:	\$95,000 - \$105,000
Bureau/Division:	Bureau of Engineering
Period:	November 30, 2016 – Until Filled

The Bureau of Engineering provides engineering assistance and serves as the Comptroller's technical consultant on engineering matters. The Bureau analyzes, recommends disposition on, and negotiates contract disputes and claims between contractors and the City. The Bureau also provides liability and damage reports to the Comptroller's Bureau of Law and Adjustment for use in property damage tort claims. The Bureau is seeking an engineer experienced in the field of electrical construction to serve as Senior Staff Engineer.

Under the direction of a Division Chief, with latitude for independent judgment and initiative, responsibilities include, but are not limited to, the following:

- Investigates and analyzes complex construction claims and contract disputes;
 - Undertakes research, inquiries, inspections, cost estimating, contract interpretation and delay/impact studies;
 - Prepares comprehensive reports which addresses entitlement and damage, and provides settlement recommendations;
 - Researches and evaluates contract and engineering matters of a complex or highly technical nature;
 - Interacts with senior level personnel of the City as well as private construction, consultant and legal firms;
 - Testifies on behalf of the City as a witness at judicial proceedings including depositions, trials, and/or administrative proceedings when necessary;
 - Performs other related work and assignments as may be required.
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MINIMUM QUALIFICATION REQUIREMENTS

A Bachelor's degree in electrical engineering from an accredited college and six (6) or more years of progressively responsible experience in the planning, administering or expediting of construction and/or engineering design, two (2) or more years of which must have been in an administrative, or supervisory capacity. Master's degree from an accredited college/university in engineering or a valid New York State license as a Professional Engineer will be accepted as equivalent to one year of full-time experience in engineering.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- A valid New York State License as a Professional Engineer;
 - Experience in administering NYC construction contracts and cost estimating highly desirable;
 - Must display competence to participate in claim settlement negotiations;
 - Excellent analytical, interpersonal, communication and organizational skills (including Microsoft Office Suite proficiency).
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TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: November 30, 2016	POST UNTIL: Until Filled	JVN: 015/017/032
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The NYC Comptroller's Office is an Equal Opportunity Employer