

## Quarterly Reconciliation of Cash Basis Revenue & Accrual Basis Revenue (Sample)

Agency Name: Department of Sanitation  
 Agency Code: 827  
 Quarter Ending: 9/30/2011

Grant/Program Name	Administrative Service to Public	Health Services/fees	Private Grant	Medicaid-Health & Medical Care
Budget Code	1081	1501	2000	7620
Revenue Source	00476	00430	43900	23900
Sub-Revenue Source	827AR	N/A		
<b>FMS Cash Basis Revenues</b>				
Beginning Cash Balance as of last quarter	5,120.00	625,550.00		
Add: Cash Deposits (CREs & CRIs)	1,771.00	65,200.00		
Less: No Good Checks	(470.00)	(700.00)		
Less: Cash Refunds	(20.00)	(50.00)		
Other Adjustments	(1.00)	25.00		
Ending Cash Balance as of this quarter	\$ 6,400.00	\$ 690,025.00	\$ -	\$ -
Cash Revenue per Agency's record	\$ 6,400.00	\$ 700,000.00	\$ -	\$ -
Discrepancy	\$ -	\$ 9,975.00	\$ -	\$ -
<b>FMS Accrual Basis Revenues</b>				
Beginning Accrual Revenue as of last quarter			205,000.00	850,000.00
Add: Billed Revenues (REs)			52,000.00	77,000.00
Add: Unbilled Revenues (UREs)			-	50,000.00
Less: Collected Earned Revenues (CREs)			(190,000.00)	(53,000.00)
Less: Refunds sent back to the Grantor			(2,000.00)	(4,000.00)
Other Adjustments / Write-off			(1,000.00)	-
Ending Accrual Revenue as of this quarter	\$ -	\$ -	\$ 64,000.00	\$ 920,000.00
Accrual Revenue per Agency's record	\$ -	\$ -	\$ 65,000.00	\$ 920,000.00
Discrepancy	\$ -	\$ -	\$ 1,000.00	\$ -

Authorized Individual: John Smith  
 Title: Revenue Manager  
 Telephone: 212-669-1234  
 Email address: [JSmith@dsny.nyc.gov](mailto:JSmith@dsny.nyc.gov)  
 Signature: *John Smith*