Fiduciary Accounts
Request for Private-Purpose Trust, Permanent or Agency Fund

Requesting NYC Agency name and code:

Account Name: (*)
(Thirty character limit)

Type of Fund (check one): ☐ **Private-Purpose Trust (**)** ☐ **Agency Fund (**)**
☐ **Permanent Fund (**)**

Type of Account (check one): ☐ **Interest Bearing** ☐ **Non Interest Bearing**

Account Purpose:

Sources and Frequency of Revenue:

Estimated Annual Revenues:

Expected Duration of Account (check one):
☐ **Less than 1 year** ☐ **1-5 years** ☐ **Greater than 5 years**

Account Contact:
(Name, Title, Telephone #, e-mail)

Reasons why account should not be set up as Private Grant in General Fund:

Person Responsible for Account Reconciliation:
(Name, title, address, telephone #, e-mail)

I certify that the resources maintained in the requested account will be expended in accordance with applicable Federal, State and City rules and regulations.

Name & Title **Signature** **Date**

(*) Copies of all Trust and Third Party agreements and/or Council resolutions must be attached.
(**) Definitions are contained in Directive # 27, Introduction and Section 2.0