

SUGGESTED AGENCY NG CHECKS LOG FORMAT

TOTAL OF NG:

TOTAL RECOVERED:

NG BANK DATE	NAME OF MAKER	CHECK #	CHECK AMOUNT	REASON RETURNED	DEPOSITING CASH RECEIPT ID	LINE #	REVENUE SOURCE	SUB REVENUE SOURCE	REPORTING CATEGORY	BUDGET CODE	DATE OF COLLECTION ATTEMPT	DATE COLLECTED	DATE WRITTEN OFF	REMARKS	WRITE OFF APPROVED BY