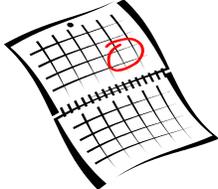


## H. CAPITAL PROJECTS EXPENDITURE ACCRUALS

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**Critical Date**

- **September 4, 2020** – Last date to submit Capital Payment Requests with service dates on or before June 30, 2020

The Capital Projects Expenditure Accruals for Fiscal Year 2020 will be computed through the automated accrual process for capital that occurs in the FMS Accounting System.

By July 10, 2020 (Period 12 close), Agencies should submit all Payment Requests covering expenditures for Fiscal Year 2020, enter a June 30, 2020 date or a Period 12 on the Payment Request for the expenditure to be included in Period 12 of Fiscal Year 2020.

Beginning July 13, 2020 all Fiscal Year 2020 Payment Requests with a service period on or before June 30, 2020 must be submitted by September 4, 2020 in order for FMS Accounting to generate an Automated Accrual and Clearing document which will automatically record the Fiscal Year 2020 capital expenditure accrual.

**All Payment Requests must contain accurate service dates. This is extremely important during Period 13, so that FMS Accounting will automatically generate an accurate Fiscal Year 2020 accrual.**

Agencies must keep all back up documents and have them available for examination by internal or external auditors.



**NOTE:**  
An adjustment to a capital expenditure accrual could have an impact on the Capital Revenue.