

Date:

**LEASE INCOME CERTIFICATION
AS OF JUNE 30, 2025**

To: Ms. Jessica Sanchez, Division Chief

From: ,Agency Head

Subject: Lease Income Agreements

Agencies with no prior Lease Type Income confirmed with the Comptroller's Office:

- ☐ **No** – We do not have agreements from which the City derives income by leasing City-owned nonfinancial assets to individuals, public authorities or corporations for a year or longer.
- ☐ **Yes** – Fiscal Year 2025 is the first year we have agreement(s) from which the City derives income by leasing City-owned nonfinancial assets to individuals, public authorities or corporations for a year or longer.

Agencies with prior Lease Type Income confirmed with the Comptroller's Office:

- ☐ **Yes** – we have _____ agreements from which the City derives income by leasing City-owned nonfinancial assets to individuals, public authorities or corporations for a year or longer.

In Fiscal Year 2025 _____ agreements have been amended

In Fiscal Year 2025 _____ agreements have been terminated

Signature:

Title:

E-Mail Address:

Telephone Number:

Agency Code & Name:

Agency Address:

By signing this form, you attest that all information is accurate and complete to the best of your knowledge, and you are the authorized individual for your agency to approve this document for submission with respect to the year-end close for fiscal year 2025.
