

**THIS SCHEDULE OF PREVAILING WAGES MUST BE POSTED AT THE PUBLIC WORK SITE PURSUANT TO NEW YORK CITY ADMINISTRATIVE CODE § 6-109.**

**SECURITY, TEMPORARY (CLERICAL), CLEANING  
AND FOOD SERVICE EMPLOYEES.**

**PURSUANT TO NYC ADMINISTRATIVE CODE § 6-109, THE COMPTROLLER OF THE CITY OF NEW YORK HAS PROMULGATED THIS SCHEDULE OF PREVAILING WAGES FOR SECURITY, TEMPORARY (CLERICAL), CLEANING AND FOOD SERVICE EMPLOYEES ENGAGED ON PUBLIC WORK CONTRACTS IN EXCESS OF THE SMALL PURCHASE LIMIT SET BY THE PROCUREMENT POLICY BOARD. THE PREVAILING RATE SCHEDULE AS PROMULGATED BY THE COMPTROLLER, MUST, IN COMPLIANCE WITH LAW, BE ANNEXED TO AND FORM PART OF THE CONTRACT.**

**PURSUANT TO ARTICLE 9, § 230 ET SEQ. OF THE NEW YORK STATE LABOR LAW, SECURITY AND CLEANING SERVICE EMPLOYEES EMPLOYED UNDER A PUBLIC BUILDING SERVICE CONTRACT IN EXCESS OF \$1,500.00, MUST RECEIVE NOT LESS THAN THE PREVAILING RATE OF WAGE AND SUPPLEMENTAL BENEFITS FOR THE CLASSIFICATION OF WORK PERFORMED. WHERE THERE IS A CONFLICT BETWEEN NEW YORK CITY ADMINISTRATIVE CODE § 6-109 AND NEW YORK STATE LABOR LAW § 230 THE PROVISIONS OF § 230 ET SEQ. SHALL CONTROL.**

**THE APPROPRIATE SCHEDULE OF PREVAILING WAGES MUST BE POSTED AT ALL PUBLIC WORK SITES PURSUANT TO NYC ADMINISTRATIVE CODE § 6-109 SUBSECTION D.**

**THIS SCHEDULE IS APPLICABLE FOR WORK PERFORMED FROM JANUARY 1, 2003 THROUGH JUNE 30, 2003, UNLESS OTHERWISE NOTED. YOU WILL BE NOTIFIED OF ANY CHANGES TO THIS SCHEDULE BY ADDENDA PUBLISHED IN THE CITY RECORD. SCHEDULES FOR FUTURE ONE YEAR PERIODS WILL BE PUBLISHED ANNUALLY IN THE CITY RECORD ON OR ABOUT JULY 1ST OF EACH SUCCEEDING YEAR.**

**THE WAGE RATES PUBLISHED IN THIS SCHEDULE MAY NOT INCLUDE ALL HOURLY WAGE CALCULATIONS FOR OVERTIME, SHIFT DIFFERENTIAL, HOLIDAY, SATURDAY, SUNDAY OR OTHER PREMIUM TIME WORK. SIMILARLY, THIS SCHEDULE DOES NOT SET FORTH EVERY PREVAILING PRACTICE WITH WHICH EMPLOYERS MUST COMPLY. HOWEVER, ALL SUCH UNPUBLISHED RATES ARE NONETHELESS PART OF THE EMPLOYER'S PREVAILING WAGE RATE OBLIGATION.**

**ANSWERS TO QUESTIONS CONCERNING THE APPLICATION OF PREMIUM RATES AND OR PREVAILING TRADE PRACTICES MAY BE FOUND IN THE COLLECTIVE BARGAINING AGREEMENTS OF THE PREVAILING UNION. SUCH AGREEMENTS ARE AVAILABLE FOR INSPECTION BY APPOINTMENT. REQUESTS FOR APPOINTMENTS**

MAY BE MADE BY CALLING (212) 669-4437, MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 9 A.M. TO 5 P.M. ALL OTHER INQUIRIES CONCERNING COMPLIANCE WITH THIS LAW, SHOULD BE DIRECTED TO; BUREAU OF LABOR LAW, ATTENTION: WILLIAM HELFMAN, OFFICE OF THE COMPTROLLER, 1 CENTRE STREET, ROOM 1122, NEW YORK, N.Y. 10007; FAX (212) 815-8672.

CONTRACTORS ARE SOLELY RESPONSIBLE FOR MAINTAINING ORIGINAL PAYROLL RECORDS WHICH DELINEATE, AMONG OTHER THINGS, THE HOURS EACH EMPLOYEE WORKED WITHIN A GIVEN CLASSIFICATION. CONTRACTORS USING RATES AND/OR CLASSIFICATIONS NOT PROMULGATED BY THE COMPTROLLER DO SO AT THEIR OWN RISK. ADDITIONALLY, PRIOR TO BID, AGENCY CHIEF CONTRACT OFFICERS MUST CONTACT THE BUREAU OF LABOR LAW WHEN THE NEED ARISES FOR A WORK CLASSIFICATION NOT PUBLISHED IN THIS SCHEDULE.

#### PREVAILING RATE SCHEDULE INFORMATION

THE INFORMATION LISTED BELOW IS INTENDED TO ASSIST YOU IN MEETING YOUR PREVAILING WAGE RATE OBLIGATION. COVERED WORKERS: ANY AND ALL INDIVIDUALS WHO ARE ENGAGED, EMPLOYED OR OTHERWISE OCCUPIED AS SECURITY, TEMPORARY (CLERICAL), CLEANING AND FOOD SERVICE EMPLOYEES ON THE PUBLIC WORK SITE.

CONTRACTORS ARE ADVISED TO REVIEW THE APPLICABLE COLLECTIVE BARGAINING AGREEMENTS AND THE COMPTROLLER'S PREVAILING RATE SCHEDULE BEFORE BIDDING ON PUBLIC WORK. ANY PREVAILING WAGE RATE ERROR MADE BY THE CONTRACTING AGENCY IN THE CONTRACT DOCUMENTS WILL NOT PRECLUDE A FINDING AGAINST THE CONTRACTOR OF PREVAILING WAGE VIOLATION.

THIS SCHEDULE SETS FORTH THE PREVAILING WAGE RATES REQUIRED TO BE ANNEXED TO AND FORM PART OF THE CONTRACT SPECIFICATIONS FOR NEW YORK CITY PUBLIC WORK PURSUANT TO NEW YORK CITY ADMINISTRATIVE CODE § 6-109. HOWEVER, ONLY THE PREVAILING RATES FOR THE SPECIFIC SECURITY, TEMPORARY (CLERICAL), CLEANING AND FOOD SERVICE EMPLOYEE OR CLASSIFICATION ANTICIPATED BY THE CONTRACTING AGENCY TO BE UTILIZED UPON SUCH PUBLIC WORK NEED BE ANNEXED TO THE CONTRACT.

THE ATTACHED SCHEDULE OF WAGES ARE THE PREVAILING RATES AND THE CONTRACTOR ENGAGED IN PUBLIC WORK IS OBLIGATED TO PAY EACH SECURITY, TEMPORARY (CLERICAL), CLEANING AND FOOD SERVICE WORKER NOT LESS THAN THE RATES SPECIFIED IN THIS SCHEDULE FOR THE TRADE OR OCCUPATION UTILIZED UPON SUCH PUBLIC WORK.

**WILLIAM HELFMAN  
BUREAU OF LABOR LAW**

**HOLIDAY LEGEND**

The following is an explanation of the code(s) in the HOLIDAY section of each classification contained in this prevailing rate schedule. The Holidays as listed below are to be paid at the wage rates at which the employee is normally classified.

- ( 1) None
- ( 2) New Years Day
- ( 3) Martin Luther King Jr. Day
- ( 4) Lincoln's Birthday
- ( 5) Washington's Birthday
- ( 6) President's Day
- ( 7) Good Friday
- ( 8) Memorial Day
- ( 9) Independence Day
- (10) Labor Day
- (11) Columbus Day
- (12) Election Day
- (13) Presidential Election Day
- (14) 1/2 day on Presidential Election Day
- (15) Veteran's Day
- (16) Thanksgiving Day
- (17) Day after Thanksgiving
- (18) Day Before Christmas
- (19) 1/2 day before Christmas Day
- (20) Christmas Day
- (21) Day before New Year's Day
- (22) 1/2 day before New Year's Day
- (23) Employee's Birthday

**OVERTIME LEGEND**

The following is an explanation of the code(s) listed in the OVERTIME section of each classification contained in this prevailing rate schedule. Additional requirements may also be listed in the OVERTIME section.

- ( 1) Time and one half the regular rate after a 7 hour day.
- ( 2) Time and one half the regular rate after an 8 hour day.
- ( 3) Double time the regular rate after a 7 hour day.
- ( 4) Double time the regular rate after an 8 hour day.
- ( 5) Time and one half the regular rate for Saturday.
- ( 6) Double time the regular time rate for Saturday.
- ( 7) Time and one half the regular rate for Sunday.
- ( 8) Double time the regular rate for Sunday.
- ( 9) Saturday may be used as a make-up day at straight time when a day is lost during that week to inclement weather.
- (10) Saturday and Sunday may be used as a make-up day at straight time when a day is lost during that week due to inclement weather.
- (11) Regular straight time rate for work on a paid holiday.
- (12) Time and one half the regular rate for work on a paid holiday.

(13) Double time the regular rate for work on a paid holiday.

**NOTE:** Benefits are paid for EACH HOUR WORKED unless otherwise noted.

**CLASSIFICATION:**

**LOFT CLEANING**

**LOFT BUILDING CLASS "A ":** (Over 280,000 square feet gross area)

<u>Title</u>	<u>Wage Rate per Hour</u>
--------------	---------------------------

Porter/Cleaner	\$17.97
----------------	---------

**SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$ 4.52**

**LOFT BUILDING CLASS "B":** (Between 120,000 and 280,000 square feet gross area)

<u>Title</u>	<u>Wage Rate per Hour</u>
--------------	---------------------------

Porter/Cleaner	\$17.92
----------------	---------

**SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$ 4.52**

**LOFT BUILDING CLASS "C":** (Less than 120,000 square feet gross area)

<u>Title</u>	<u>Wage Rate per Hour</u>
--------------	---------------------------

Porter/Cleaner	\$17.88
----------------	---------

**SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$ 4.52**

**NEW EMPLOYEES: EFFECTIVE FEBRUARY 4, 1996, A NEW HIRE EMPLOYED IN THE PORTER/CLEANER TITLE, MAY BE PAID A STARTING RATE OF EIGHTY (80%) OF THE HOURLY RATE PUBLISHED ABOVE. UPON COMPLETION OF THIRTY (30) MONTHS OF EMPLOYMENT, THE NEW HIRE SHALL BE PAID THE FULL WAGE RATE.**

**NEW HIRE SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$3.17**  
**UPON COMPLETION OF TWO YEARS OF EMPLOYMENT THE NEW HIRE RECEIVES THE FULL SUPPLEMENTAL BENEFIT RATE.**

**THIS PROVISION SHALL NOT APPLY TO ANY EXPERIENCED EMPLOYEE ("EXPERIENCED EMPLOYEE") WHO WAS EMPLOYED IN THE NEW YORK CITY BUILDING INDUSTRY ("INDUSTRY") AS OF FEBRUARY 3, 1996. "EXPERIENCED EMPLOYEE" SHALL BE DEFINED AS A PERSON WHO HAS WORKED FOR THIRTY (30) DAYS IN THE "INDUSTRY" WITHIN THE 24 MONTHS IMMEDIATELY PRECEDING HIRING (EXCLUDING EMPLOYMENT AS A VACATION RELIEF).**

**Continued on following page -**

THESE CLASSIFICATIONS INCLUDE, BUT ARE NOT LIMITED TO, CLEANING AND DISINFECTING OF CURTAINS, RUGS, AND DRAPES, JANITORIAL AND CUSTODIAL SERVICES (OTHER THAN SCHOOL CUSTODIAN), WASHING AND WAXING FLOORS. ADDITIONAL SUPPLEMENTAL BENEFITS FOR ALL CLASSES OF LOFT CLEANERS:

PAID HOLIDAYS: (2, 3\*, 5, 7# , 8, 9, 10, 11, 16, 17#, 20, plus the employees birthday) see holiday legend

\* may be exchanged for Yom Kippur or a personal day

# may be exchanged for Lincoln's birthday and/or Veteran's Day

**VACATION:**

Less than six months of work - no vacation.

Six months of work but less than one year of work - three days.

One year of work but less than five years of work - two weeks.

Five years of work but less than 15 years of work - three weeks.

15 years of work but less than 25 years of work - four weeks.

25 years or more of work - five weeks.

**SICK LEAVE:**

Ten sick days per year. Unused sick leave paid in the succeeding January, one full days pay for each unused sick day.

**OVERTIME:** (2, 5, 7, 12 in addition to the days pay) see overtime legend

THIS CLASSIFICATION IS SUBJECT TO NEW YORK STATE LABOR LAW SECTION 230 ET SEQ.

(Local 32B/J)

**CLASSIFICATION:** OFFICE CLEANING

**OFFICE BUILDING CLASS "A":** (Over 280,000 square feet gross area)

<u>Title</u>	<u>Wage Rate per Hour</u>
Porter/Cleaner	\$18.00
SUPPLEMENTAL BENEFIT RATE PER HOUR:	\$ 4.52

continued on following page -

**OFFICE BUILDING CLASS "B": (Between 120,000 and 280,000 square feet gross area)**

<u>Title</u>	<u>Wage Rate per Hour</u>
Porter/Cleaner	\$17.97
SUPPLEMENTAL BENEFIT RATE PER HOUR:	\$ 4.52

**OFFICE BUILDING CLASS "C": (Less than 120,000 square feet gross area)**

<u>Title</u>	<u>Wage Rate per Hour</u>
Porter/Cleaner	\$17.92
SUPPLEMENTAL BENEFIT RATE PER HOUR:	\$ 4.52

**NEW EMPLOYEES: EFFECTIVE FEBRUARY 4, 1996, A NEW HIRE EMPLOYED IN THE PORTER/CLEANER TITLE, MAY BE PAID A STARTING RATE OF EIGHTY (80%) OF THE HOURLY RATE PUBLISHED ABOVE. UPON COMPLETION OF THIRTY (30) MONTHS OF EMPLOYMENT, THE NEW HIRE SHALL BE PAID THE FULL WAGE RATE.**

**NEW HIRE SUPPLEMENTAL BENEFIT RATE PER HOUR: \$3.17  
UPON COMPLETION OF TWO YEARS OF EMPLOYMENT THE NEW HIRE RECEIVES THE FULL SUPPLEMENTAL BENEFIT RATE.**

**THIS PROVISION SHALL NOT APPLY TO ANY EXPERIENCED EMPLOYEE ("EXPERIENCED EMPLOYEE") WHO WAS EMPLOYED IN THE NEW YORK CITY BUILDING INDUSTRY ("INDUSTRY") AS OF FEBRUARY 3, 1996. "EXPERIENCED EMPLOYEE" SHALL BE DEFINED AS A PERSON WHO HAS WORKED FOR THIRTY (30) DAYS IN THE "INDUSTRY" WITHIN THE 24 MONTHS IMMEDIATELY PRECEDING HIRING (EXCLUDING EMPLOYMENT AS A VACATION RELIEF).**

**THESE CLASSIFICATIONS INCLUDE, BUT ARE NOT LIMITED TO, CLEANING AND DISINFECTING OF CURTAINS, RUGS, AND DRAPES, JANITORIAL AND CUSTODIAL SERVICES (OTHER THAN SCHOOL CUSTODIAN), WASHING AND WAXING FLOORS. ADDITIONAL SUPPLEMENTAL BENEFITS FOR ALL CLASSES OF OFFICE CLEANERS:**

**PAID HOLIDAYS: (2, 3\*, 5, 7#, 8, 9, 10, 11, 16, 17#, 20, plus the employees birthday) see holiday legend**

**\* may be exchanged for Yom Kippur or a personal day**

**# may be exchanged for Lincoln's birthday and/or Veteran's Day**

continued on following page -

**VACATION:**

Less than six months of work - no vacation.

Six months of work but less than one year of work - three days.

One year of work but less than five years of work - two weeks.

Five years of work but less than 15 years of work - three weeks.

15 years of work but less than 25 years of work - four weeks.

25 years or more of work - five weeks.

**SICK LEAVE:**

Ten sick days per year. Unused sick leave paid in the succeeding January, one full days pay for each unused sick day.

**OVERTIME:** (2, 5, 7, 12 in addition to the days pay) see overtime legend

**THIS CLASSIFICATION IS SUBJECT TO NEW YORK STATE LABOR LAW SECTION 230 ET SEQ.**

(LOCAL 32B/J)

**CLASSIFICATION:**

**RESIDENTIAL CLEANING**

**Residential Building Class"A":** buildings where the assessed value of the land and building, based upon the 1935 assessment, divided by the number of rooms in the building, gives an assessed value of over \$4,000.00 a room.

<u>Title</u>	<u>Wage Rate per Hour</u>
Porter/Cleaner	\$16.52

**SUPPLEMENTAL BENEFIT RATE PER HOUR: \$ 3.98**

**Residential Building Class"B":** buildings where the assessed value of the land and building, based upon the 1935 assessment, divided by the number of rooms in the building, gives an assessed value of over \$2,000.00 a room and not over \$4,000.00 a room.

<u>Title</u>	<u>Wage Rate per Hour</u>
Porter/Cleaner	\$16.46

**SUPPLEMENTAL BENEFIT RATE PER HOUR: \$ 3.98**

**Residential Building Class"C":** buildings where the assessed value of the land and building, based upon the 1935 assessment, divided by the number of rooms in the building, gives an assessed value of \$2,000.00 or less a room.

<u>Title</u>	<u>Wage Rate per Hour</u>
--------------	---------------------------

Porter/Cleaner	\$16.40
----------------	---------

**SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$ 3.98**

**THIS CLASSIFICATION IS SUBJECT TO NEW YORK STATE LABOR LAW SECTION 230 ET SEQ. ACCORDINGLY, SUPPLEMENTAL BENEFITS IN ADDITION TO THE WAGE RATES SET FORTH ABOVE, MUST BE PAID OR PROVIDED AS FOLLOWS:**

**THESE CLASSIFICATIONS INCLUDE, BUT ARE NOT LIMITED TO, CLEANING AND DISINFECTING OF CURTAINS, RUGS, AND DRAPES, JANITORIAL AND CUSTODIAL SERVICES (OTHER THAN SCHOOL CUSTODIAN), WASHING AND WAXING FLOORS.**

**ADDITIONAL SUPPLEMENTAL BENEFITS FOR ALL CLASSES OF RESIDENTIAL CLEANERS:**

**PAID HOLIDAYS: (2, 3\*, 5, 7# , 8, 9, 10, 11, 16, 17#, 20, plus the employees birthday) see holiday legend**

**\* may be exchanged for Yom Kippur or a personal day**

**# may be exchanged for Lincoln's birthday and/or Veteran's Day**

**VACATION:**

**Less than six months of work - no vacation.**

**Six months of work but less than one year of work - three days.**

**One year of work but less than five years of work - two weeks.**

**Five years of work but less than 15 years of work - three weeks.**

**15 years of work but less than 25 years of work - four weeks.**

**25 years or more of work - five weeks.**

**SICK LEAVE: After one year of service - 10 days per year.**

**OVERTIME: (2, 5, 7, 12 in addition to the days pay) see overtime legend**

**THIS CLASSIFICATION IS SUBJECT TO NEW YORK STATE LABOR LAW SECTION 230 ET SEQ.**

**(CONTRACT EXPIRES APRIL 30, 2003)**

**EFFECTIVE PERIOD: JANUARY 1, 2003 THROUGH JUNE 30, 2003**

(Local 32B/J)

**CLASSIFICATION:            EXTERMINATOR**

<b><u>WAGE RATE PER HOUR:</u></b>	<b>\$16.14</b>
<b>(Effective February 1, 2003)</b>	<b>\$16.64</b>

**SUPPLEMENTAL BENEFIT RATE PER HOUR:            \$ 4.34**

**OVERTIME:** (2, 8) If an employee works six (6) consecutive days the 6<sup>th</sup> day is paid at time and one half. (See overtime legend).

**PAID HOLIDAYS:** (2, 5, 8, 9, 10, 11, 16, 20) Plus employee's birthday and two (2) additional holidays as floating holidays and one (1) additional day either for Martin Luther King's Birthday or Yom Kippur. (See holiday legend).

**REGULAR WORK DAY** is 8:00 a.m. - 5:00 p.m. or 7:00 a.m. – 4:00 p.m. with one hour off for lunch. A second shift may be instituted from 10:00 a.m. to 9:00 p.m. and paid an additional twelve dollars (\$12.00) per week.

**THE REGULAR WORK WEEK** of day workers shall consist of forty (40) hours in any five (5) consecutive days Monday through Saturday, with two (2) consecutive days off. If a day worker works a split week by working one (1) or more days and one (1) or more nights, time and one half shall be paid for each night's work.

**SHIFT RATE:** The regular workweek of night workers shall consist of five (5) consecutive nights totaling forty (40) hours. Any employee required to work between 5:00 p.m. and 7:00 a.m. for any given eight (8) hours consecutively shall receive an additional forty (\$.40) cents per hour above the employees' regular straight time hourly rate. A night worker required to work on Saturday night shall be paid at time one half regardless of the number of nights the employee has worked during his regular workweek.

**VACATION:** All employees hired before February 1, 2001 shall be entitled to paid vacations as follows:

During the employees first 52 weeks of employment.....	1 week 5 days
During the employees second 52 weeks of employment.....	2 weeks 10 days
After (5) years employment.....	3 weeks 15 days
After (15) years employment.....	4 weeks 20 days
After (21) years employment.....	21 working days

After (22) years employment.....22 working days  
After (23) years employment.....23 working days  
After (24) years employment.....24 working days  
After (25) years employment.....5 weeks 25 days

Employees hired on or after February 1, 2001 shall receive the following vacation benefits:

During the first (52) weeks of employment.....1 week 5 days  
During the second (52) weeks of employment and thereafter.....2 weeks 10 days  
After ten (10) years of employment.....3 weeks 15 days

**SICK LEAVE:**

Ten (10) paid sick days in each calendar year after one year of service. Unused sick leave paid in cash in January of each calendar year.

(Local 32 B/J)

**THIS CLASSIFICATION IS SUBJECT TO NEW YORK STATE LABOR LAW SECTION 230 ET SEQ.**

**CLASSIFICATION:**

**FOOD SERVICE EMPLOYEES**

<b><u>TITLE</u></b>	<b><u>WAGE RATE PER HOUR</u></b>	<b><u>SUPPLEMENTAL BENEFITS PER HOUR</u></b>
Cook (Level 1) (Under supervision performs non-supervisory work of moderate difficulty and responsibility, or supervisory work of ordinary difficulty and responsibility in the preparation, distribution and service of pre-prepared meals, sandwiches, etc.)	\$18.56	\$ 4.54
Assistant Cook (Level 1)	\$11.88	\$ 2.91
Cook (Level 2) (Under general supervision, performs non-supervisory work of a difficult and responsible nature, or supervisory work of moderate difficulty and responsibility in the preparation, distribution, and service of meals using standard procedures and quantity recipes where less than 1200 meals per day are prepared)	\$20.35	\$ 4.98

continued on following page -

Assistant Cook (Level 2)	\$18.56	\$ 4.54
--------------------------	---------	---------

Cook (Level 3)	\$21.57	\$ 5.28
----------------	---------	---------

(Under general supervision, performs supervisory work of a difficult and responsible nature in the preparation, distribution, and service of meals, using standard procedure and quantity recipes where in excess of 1199 meals per day are prepared)

Assistant Cook (Level 3)	\$20.28	\$ 4.96
--------------------------	---------	---------

Kitchen Helper	\$11.51	\$ 2.82
----------------	---------	---------

Cafeteria/Counter Attendant	\$11.88	\$ 2.91
--------------------------------	---------	---------

OVERTIME: (2) see overtime legend

PAID HOLIDAYS: (1) see holiday legend

(CONTRACT EXPIRED JUNE 30, 2002)

(Local 372; DC 37)

**CLASSIFICATION:**

**SECURITY**

<u>Title</u>	<u>Wage Rate Per Hour</u>	<u>Supplemental Benefit Rate Per Hour</u>
Security Guard (unarmed)	\$ 8.75	\$ .94
Security Guard (armed)	\$ 15.00	\$ 1.57

OVERTIME: (2) see overtime legend

HOLIDAYS: (1) see holiday legend

OFFICE OF THE COMPTROLLER CITY OF NEW YORK

CLASSIFICATION:

TEMPORARY OFFICE SERVICES

TITLE

Secretary (various)      WAGE RATE PER HOUR:      \$16.08  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$.12

OVERTIME: (2, 5, 7, 12 if worked performed on holiday)  
see overtime legend

PAID HOLIDAYS: (1) see holiday legend

Typist / Word Processing Machine Operator /Data Entry Clerk      -  
WAGE RATE PER HOUR:      \$12.64  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$.48

OVERTIME: (2, 5, 7, 12 if work performed on holiday)  
see overtime legend

PAID HOLIDAYS: (1) see holiday legend

Clerk (various)      WAGE RATE PER HOUR:      \$ 9.05  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$.13

OVERTIME: (2, 5, 7, 12 if work performed on holiday)  
see overtime legend

PAID HOLIDAYS: (1) see holiday legend

Stenographer      WAGE RATE PER HOUR:      \$17.06  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$1.89

OVERTIME: (2, see overtime legend)

PAID HOLIDAYS: (1) see holiday legend

Cashier      WAGE RATE PER HOUR:      \$10.07  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$.99

OVERTIME: (2, see overtime legend)

PAID HOLIDAYS: (1) see holiday legend

Messenger      WAGE RATE PER HOUR:      \$ 9.47  
SUPPLEMENTAL BENEFIT RATE PER HOUR:      \$.50

OVERTIME: (2, 5, 7, 12 if work performed on holiday)  
see overtime legend

EFFECTIVE PERIOD: JANUARY 1, 2003 THROUGH JUNE 30, 2003

PAID HOLIDAYS: (1) see holiday legend

CLASSIFICATION:

**WINDOW CLEANER**

<u>TITLE</u>	<u>WAGE RATE PER HOUR</u>
Window Cleaner	\$20.55
(Effective March 1, 2003)	\$21.18
Power Operated Scaffolds, Manual Scaffolds, and Boatswain Chairs	\$22.18
(Effective March 1, 2003)	\$22.81
SUPPLEMENTAL BENEFIT RATE PER HOUR:	\$ 5.16
(Effective June 1, 2003)	\$ 5.56

PAID HOLIDAYS: (2, 3, 5, 7, 8, 9, 10, 11, 16, 17, 20, plus one personal day)  
see holiday legend

**VACATION:**

After seven months but less than one year of service - one week.  
One year but less than five years of service- two weeks.  
Five years of service but less than 15 years of service- three weeks.  
15 years of service but less than 25 years of service- four weeks.  
21 years - 21 days.  
22 years - 22 days.  
23 years - 23 days.  
24 years - 24 days.  
25 years or more of service - five weeks.  
Plus one day per year for medical visit

**SICK LEAVE:**

Ten days after one year worked. Unused sick days to be paid in cash. An employee who is entitled to and receive a payment of 10 days of unused sick days shall also receive a hundred dollar bonus.

OVERTIME: (2, 5, 8, 12 plus the days pay) see overtime legend

(Local No. 32B/J)

**OFFICE OF THE COMPTROLLER CITY OF NEW YORK**

**EFFECTIVE PERIOD: JANUARY 1, 2003 THROUGH JUNE 30, 2003**