

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	Deputy Comptroller, Bureau of Accountancy
Salary:	\$185,000 - \$205,000
Bureau/Division:	Bureau of Accountancy
Period:	October 10, 2017 – Until Filled

JOB DESCRIPTION

New York City Comptroller Scott M. Stringer is seeking a Deputy Comptroller to oversee the approximately 100 finance and accounting professionals in the Bureau of Accountancy and ensure a rigorous and comprehensive citywide system of accounting that enhances City government's budgetary integrity, accountability and operational performance. The Deputy Comptroller for Accountancy serves as a member of the Comptroller's executive team and will participate as assigned in the programs, initiatives and activities of the Office. Candidates must possess superior leadership and communication skills, a commitment and vision to improve City government and a deep expertise in government accounting and its applications.

The Bureau of Accountancy (BOA) is responsible for setting a uniform system of accounting and reporting based on generally accepted accounting principles (GAAP) for all City agencies. BOA also prescribes procedures for accounting and reporting for more than fifty City agencies and reviews agency accounts and systems to assure compliance with legal requirements standards; issues and updates Internal Control and Accountability Directives to establish policies and procedures for accounting and internal controls for some \$100 billion in annual transactions; and, prepares the Comptroller's Comprehensive Annual Financial Report (CAFR), which includes the City's detailed reporting under GAAP as prescribed by the New York City Charter. Additionally, BOA oversees, in conjunction with the City's Office of Management and Budget, the centralized accounting and budgeting system of the City, known as FMS (Financial Management System).

Reporting directly to the First Deputy Comptroller, responsibilities include, but are not limited to, the following:

- Provides executive leadership of the Bureau and ensures the highest standards of integrity and professionalism within the accounting and budgeting systems of the office and the City;
- Executes Charter-mandated responsibilities of the Comptroller to set, maintain, oversee and ensure compliance with standards, systems and procedures of accounting and financial reporting for all City agencies;
- Directs a team of high-quality accounting professionals with an effective organizational structure that support a comprehensive and rigorous system of accounting and reporting;
- Ensures the timely issuance of the Comptroller's Comprehensive Annual Financial Report (CAFR) to meet the Charter-mandated deadline;
- Develops proposals to reform and improve principles, systems and procedures of accounting and financial reporting to enhance City government's budgetary integrity, accountability and performance;
- Advises the Comptroller on City financial operations; fiscal policies and related transactions; developments and needs of accounting and financial reporting for City government;

- Works with the City's independent auditors to address governmental accounting matters that effect the City and results in changes to its financial reporting;
- Works with the Mayor's Office of Management and Budget (OMB) to analyze and comment on proposed GASB standards; implement enacted changes in GASB standards; and,
- Engages with City, State, and other partners with whom the office shares responsibility for oversight and implementation of fiscal, budgetary, and accounting matters.

MINIMUM QUALIFICATION REQUIREMENTS

1. A BA/BS degree from an accredited college in accounting, finance, business or public administration, economics or closely related field and eight (8) or more years of progressively responsible accounting experience with a highly complex government, civic, policy/research, business or similar organizations; or
2. Education and/or experience equivalent to "1" above.

PREFERRED SKILLS IN ADDITION TO MINIMUM REQUIREMENTS

- Significant supervisory and senior management experience leading, managing and inspiring a high performing team of finance and accounting professionals;
 - Advanced degree in accounting, finance, business or public administration, economics or related field;
 - A valid NYS Certified Public Accountant License (CPA);
 - Distinguished record of achievement and advancement expected;
 - Superior analytical, interpersonal, and organizational skills; complex negotiations and/or data analytics experience;
 - Knowledge and experience of accounting information technology;
 - Strong commitment to public service.
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TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted. Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: October 10, 2017	POST UNTIL: Until Filled	JVN: 015/018/019
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The NYC Comptroller's Office is an Equal Opportunity Employer