

NYC OFFICE OF THE COMPTROLLER

JOB VACANCY NOTICE

Title:	Senior Staff Engineer – Mechanical
Salary:	\$95,000 - \$108,000
Bureau/Division:	Bureau of Engineering
Period:	October 24, 2018 – Until Filled

JOB DESCRIPTION

The Bureau of Engineering provides engineering assistance and serves as the Comptroller's technical consultant on engineering matters. The Bureau analyzes public works contract claims, contract disputes and tort claims. The Bureau is seeking an engineer to serve as Senior Staff Engineer in the Civil/Mechanical Claims Division.

Under the direction of a Division Chief, with latitude for independent judgment and initiative, responsibilities include, but are not limited to, the following:

- Investigating and analyzing complex construction claims and contract disputes;
- Undertaking research, inquiries, inspections, cost estimating, contract interpretation, and delay/impact studies;
- Preparing comprehensive reports which address entitlement and damage and provide settlement recommendations;
- Researching and evaluating contract and engineering matters of a complex or highly technical nature;
- Interacting with senior level personnel of various New York City agencies, as well as private construction consultants and law firms;
- Testifying on behalf of the City as a witness at judicial proceedings, including depositions, trials, and/or administrative proceedings; and,
- Performing other related work and assignments as may be required.

MINIMUM QUALIFICATION REQUIREMENTS

Bachelor's degree in civil, mechanical, or chemical engineering or a closely related field and six (6) or more years of full-time paid experience in civil, mechanical, or chemical engineering work, at least two (2) or more years of which must have been in an administrative or supervisory capacity.

Graduate degree from an accredited college/university in engineering or a closely related field or a valid New York State license as a Professional Engineer may be substituted for one year of full-time experience in engineering.

PREFERRED SKILLS IN ADDITION TO MINIMUM QUALIFICATIONS

- A valid New York State License as a Professional Engineer;
 - Experience in administering NYC construction contracts and cost estimating are highly desirable.
 - Must display competence to participate in claim settlement negotiations;
 - Excellent analytical, interpersonal, communication and organizational skills (including Microsoft Office Suite proficiency).
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TO APPLY, GO TO: Employment Opportunities at www.comptroller.nyc.gov

Certain residency requirements may apply. We appreciate every applicant's interest; however, only those under consideration will be contacted.

Note: Vacancy notices listed as "Until Filled" will be posted for at least five work days.

POSTING DATE: October 24, 2018	POST UNTIL: Until Filled	JVN: 015/019/032
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The NYC Comptroller's Office is an Equal Opportunity Employer